



Audit Intern, Audit & Attestation

The Audit & Attestation Division is looking for dedicated interns who desire an opportunity to gain hands-on training in accounting practices and auditing. This position provides a lot of opportunity to even those without a lot of experience.

Lindquist, von Husen & Joyce LLP is a premier public accounting firm located in the San Francisco Bay Area. Talent is our biggest asset and we believe in creating a place where you are given the tools you need for success. If you succeed, we all do!

The internships are expected to start as soon as filled, and last through March 31, 2022. Successful interns may be considered for permanent, full-time positions starting April 1, 2022! Compensation for this position will be \$24 - \$26 per hour.

Our LvHJ team has . . .

- frequent feedback on their performance;
- regular opportunities to work directly with, and learn from, experienced managers, principals, and partners;
- casual attire which includes jeans any day of the week (when in office);
- freedom to work remote, with flexible schedules;
- onsite gym (free to staff) and employee lounge; and
- a stocked breakroom, happy hours, and company events throughout the year.

What would you be doing as an Audit Intern at LvHJ?

- Roll forward audit binders to create pro-forma for upcoming engagements
- Assist in the completion of tenant file compliance testing
- Assist in the completion of internal control testing procedures
- Assist in audit engagement planning preparation
 - Upload the audit schedules into the audit binders
 - Import the client trial balances into the audit binders
 - Check all account balances in the preliminary analytical schedule to ensure they have been properly linked to the trial balance
 - Trace and agree confirmed balances to balances on lead schedules and identify variances
- Upload and organize various documents to online document management system
- Perform other assignments at the firm's discretion

What does it take to work as an Audit Intern at LvHJ?

- Must be fully vaccinated (i.e. at least two weeks after last dose) for COVID-19, and if hired, provide proof of vaccination or self-attestation of vaccination status.
- Possession of a Bachelor's Degree* in Accounting or closely-related field **individuals within their last semester will also be considered;*
- Prior experience in accounting or auditing preferred; and
- Must be able to communicate effectively in English – both verbally and in writing.

To apply for this position, please email the following documents*:

- Employment application (applications can be found on the Careers page at www.lvhj.com)
- Resume